Poly Prep seeks applicants for the position of **Science Department Chair**. The ideal candidate will promote the pursuit of academic excellence in the study and practice of science by inspiring our students and faculty alike. We seek a dynamic leader who is committed to diversity, equity, and holistic education, which are among the defining features of our school. S/he/they will demonstrate deep knowledge of curricular and pedagogical best practices, Next Generation Science Standards (NGSS), and integrative and interdisciplinary approaches to teaching and learning.

**PRIMARY RESPONSIBILITIES AND ACCOUNTABILITIES**

**Teaching:**
- Teach three classes/sections.
- Work with students on an individual basis, as need be, and engage them in science research and experimentation.
- Keep accurate grades, effectively and supportively communicate with students and families, and provide written and oral feedback on student progress consistently throughout the school year.
- Support the department’s commitment to serving a range of learners in innovative and engaging ways.

**Additional Responsibilities:**
- Promote a vision for the department’s growth as a leader in science education.
- Support faculty self-evaluation, professional development, and scholarship.
- Lead regularly scheduled departmental meetings and participate in weekly faculty, grade-level, and department chair meetings.
- Evaluate faculty within the context of departmental and individual goals, and motivate them to pursue professional growth.
- Familiarize the department with NSTA position statements on Safety and School Science Instruction and adhere to New York state and municipal rules and regulations regarding safety in school science facilities.
- Participate in school events throughout the academic year.
- Perform other duties as assigned by the Assistant Head of School, Academics and the Head of School.
QUALIFICATIONS

Education: Master’s degree in a relevant field of study.

Experience: 3-5 years of teaching experience preferred.

Poly Prep strives to be an equitable, just, and diverse community, one proud of and deeply committed to empowering students to discover who they are and what they want to be. In keeping with the country day school philosophy, we seek community members who will share a passion for learning in and out of the classroom. Every educator at Poly Prep aspires to uphold our mission “to support and inspire the next diverse generation of leaders and global citizens to act with intelligence, imagination and–above all–character.”

We offer a great environment, with a full benefits package (medical, dental, vision, life insurance, a generous match on our 403(b) retirement plan, long-term disability, flexible spending account, pre-tax commute benefit, and free lunch).

How to Apply: Interested applicants should send a cover letter and current resume detailing their interest in the position and specific evidence of their qualifications to Michal Hershkovitz, Assistant Head of School, Academics hiring+admin@polyprep.org